

**NOTICE** is hereby given that a meeting of the El Paso Water Utilities Public Service Board (PSB) will be open to the public and held on the date and at the time and location listed below. Meetings are also live-streamed at [www.epwater.org](http://www.epwater.org). The public may sign up to speak on agenda items or to provide public comment on items not on the agenda by using the sign-up form available at the entrance of the board room before the start of the meeting.

**CITY OF EL PASO  
PUBLIC SERVICE BOARD**

**AGENDA FOR THE REGULAR PSB MEETING**

**8:30 a.m. M.T.**

**October 11, 2023**

El Paso City Employees' Pension Fund Board Room  
1039 Chelsea St., El Paso, TX 79903

**NOTICE TO THE PUBLIC**

All matters listed under the CONSENT AGENDA will be considered by the Public Service Board to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless members of the PSB or persons in the audience request specific items be removed from the CONSENT AGENDA to the REGULAR AGENDA for discussion prior to the time the PSB votes on the motion to adopt the CONSENT AGENDA. The Public Service Board may reconsider an agenda item at any time prior to adjournment. Comments by a member of the public as to any regular agenda item will be allowed by the Chair prior to or during the PSB's consideration of the item. Reasonable time limits may be imposed by the Chair.

**CALL TO ORDER**

**ESTABLISHMENT OF A QUORUM**

**MOMENT OF SILENT PRAYER**

**PLEDGE OF ALLEGIANCE**

**CONSENT AGENDA**

1. Consider and approve the minutes of the regularly scheduled meeting held on September 13, 2023.  
*Edith Lara, Executive Services (915) 594-5501 (ATTACHMENT)*
2. Consider and approve the Consent to Assignment of sole source contracts MC00000197 and MC00000144 from SecureVision of America, Inc. to Ferguson Enterprises, LLC.  
*Art Duran, Chief Financial Officer, (915) 594-5549 (ATTACHMENT)*
3. Consider and reject the proposal for RFP 67-23 AguaCares program and allow staff to re-bid.  
*Lisa Rosendorf, Chief Communications & Government Affairs, (915) 594-5669 (ATTACHMENT)*
4. Consider and reject the proposal for RFP 72-23 AguaRepairs Program and allow staff to re-bid.  
*Lisa Rosendorf, Chief Communications and Government Affairs, (915) 594-5669 (ATTACHMENT)*
5. Consider and reject the sole bid received from El Paso Sanitation Systems, Inc. dba, Sarabia's Portable Jons. Staff will use ESC Region 19 Allied States Cooperative Contract No. 20-7380 for these services.  
*Felipe Lopez, Chief Operations Officer- Operations Management (915) 594-5530 (ATTACHMENT)*
6. Consider and approve a sole source contract with Thornton, Musso and Bellemin, Inc.(TMB), pursuant to Section 252.022(a)(7)(A) and (D) of the Texas Local Government Code for Nalco Water Purate® Technology Chlorine Dioxide Generation, services, and supplies in the estimated annual amount of \$1,700,000 for a term of one year with the option for four, one-year extensions contingent upon TMB providing yearly documentation attesting to their sole source status and that funding is available in the approved budget; and authorize the President/CEO or designee to approve an annual price increase of not more than 8% or the rate of the U.S. Bureau of Labor Services Consumer Price Index for All Urban Consumers (CPI-U). **(ATTACHMENT)**  
*Martin Noriega, Chief Operations Officer- Operations Management, (915) 621-2085*

**CONSENT AGENDA (continued)**

7. Consider and approve a sole source master contract with Heil of Texas pursuant to Section 252.022(a)(7)(A) and (D) of the Texas Local Government Code, with Heil of Texas for Vac-Con, Schwarze, and Palfinger original equipment manufacturer (OEM) parts and services, in the estimated annual amount of \$500,000 for a term of one year with the option for four one-year options, contingent on Heil of Texas providing annual documentation attesting to their sole source status and that funding is available in the approved budget. **(ATTACHMENT)**  
*Elmer Beeler, Chief Support Logistics Officer- Fleet Maintenance (915) 263-4030*
8. Consider and approve a master contract for the purchase of vehicles, heavy-duty trucks, parts, services, and other service-related labor with Doggett Freightliner of South Texas, LLC through TASB Buyboard Cooperative Contract No. 601-19 in the estimated amount of \$700,000 during the term of TASB Buy Board Contract No. 601-19. **(ATTACHMENT)**  
*Elmer Beeler, Chief Support Logistics Officer- Fleet Maintenance (915) 263-4030*
9. Consider and approve an increase in capacity of master contract MC00000591 issued to Clowe & Cowan of El Paso, LLC through ESC Region 19 Allied States Cooperative Contract No. 23-7457 for the purchase of valves, pipes, fittings, and other related materials by an additional amount of \$1,000,000 to increase the existing master contract to a cumulative amount of \$1,500,000; and authorize the issuance of future annual master contracts in the amount of \$1,500,000 to Clowe & Cowan under ESC Region 19 Allied States Cooperative Contract No. 23-7457 for as long as the term of the contract is in place provided that funding is available in the approved budget. **(ATTACHMENT)**  
*Elmer Beeler, Chief Support Logistics Officer- Fleet Maintenance (915) 263-4030*
10. Consider and approve an increase in capacity of master contract MC00000535 issued to Charles E. Black Jr. & Associates, Inc. through ESC Region 19 Allied States Cooperative Contract No. 21-7409 for Consulting, Contracted Services, Staff Development & Related by an additional \$500,000 to increase the existing master contract cumulative amount to \$1,000,000 for the term ending March 13, 2025 if ESC Region 19 extends the term of Contract No. 21-7409 provided that funding is available in the approved budget and authorize the President/CEO to sign the amendment to the supplemental service agreement to reflect the increase in contract capacity. **(ATTACHMENT)**  
*Ana Sanchez, Vice President (915) 594-5501*
11. Consider and approve emergency services contracts for laboratory services with Pace Analytical Services, Inc. and Eurofins Xenco, LLC to be used on an as-needed basis for a term of six months, each for an estimated amount of \$500,000 pursuant to Section 252.022(a)(2) of the Texas Local Government Code, procurement necessary to preserve and protect the public health and safety of the municipality's residents. **(ATTACHMENT)**  
*Ruben Rodriguez, Chief Water Quality Compliance Officer- Operations Management (915) 594-5772*
12. Consider and approve Change Order Number 2 – Bid Number SW68-22, Coates and Tremont Dam Improvements to Allen Concrete, LLC, increasing the contract amount by \$125,795. **(ATTACHMENT)**  
*Gisela Dagnino, Chief Operations Officer- Stormwater (915) 594-5553*
13. Consider and approve a Service Area Agreement with Paseo Del Este Municipal Utility District No. 1 (District) for El Paso Water Utilities-Public Service Board to provide retail water and sewer utility service to the portion of property located at the intersection of Bill Burnett Drive and Rojas Drive that is partially located inside the District's Certificate of Convenience and Necessity service and boundary area. **(ATTACHMENT)**  
*Irazema Rojas, Chief Technical Officer- Technical Services (915) 594-5591*

## REGULAR AGENDA

14. CEO Monthly Update Regarding Utility Management and/or Operations:
  - ServLine Program Update
  - Prop 6 on the November Ballot
  - Fort Bliss Partnership is Growing
  - Call Center Staffing Update
15. Management Report:
  - Strategic Plan Overview
  - Video from Communications
16. Public Comment: The PSB will permit public comment on any item not on the agenda. The Chair may impose reasonable time limits for each speaker.
17. Present checks from the EPWater employee-organized Charity of Choice fundraising initiative to Anthony Tomasheski, CEO of The Boys & Girls Club of El Paso, in the combined amount of \$81,000. **(ATTACHMENT)**  
*Arturo Duran, CFO- Finance (915) 594-5549*
18. Consider and approve a resolution accepting the Texas Water Development Board Economically Distressed Areas Program grant in the amount of \$20,250,096 for the first-time customer wastewater connections project in Montana Vista. **(ATTACHMENT)**  
*Art Duran, CFO- Finance (915) 594-5549*
19. Consider and award Bid Number 66-23, Curbside Residential Trash Collection Services -Westside and Eastside Services Areas to the sole, responsive, responsible bidder, El Paso Disposal, LP, in the estimated annual amount of \$1,688,060 for a term of one year with the option of four one-year extensions provided that funding is available in the approved budget. **(ATTACHMENT)**  
*Arturo Duran, CFO- Finance (915) 594-5549*
20. Consider and award RFP No. 18-23 EPWater Bill Printing and Mailing Services to Info Send, Inc. in the estimated annual amount of \$1,650,000 for a term of one year with four one-year optional extensions, provided the funding is available in the approved budget, and extend the current master contract MCRFP09-17 with Doxim Inc. in the estimated amount of \$800,000 for six months. **(ATTACHMENT)**  
*Arturo Duran, CFO- Finance (915) 594-5549*
21. Deem Lesna Construction, Inc. as non-responsible and consider and award Bid Number 11-23, McGregor 16-inch Water Line, Franklin East 24-inch Water Line Extension Phase II, and Northeast Dyer Interceptor Phase IV, to the lowest, responsive, responsible bidder, S.J. Louis Construction, Inc., in the amount of \$13,400,000 and authorize the use of commercial paper. **(ATTACHMENT)**  
*Irazema Rojas, Chief Technical Officer- Technical Services (915) 594-5591*
22. Deem Lesna Construction, Inc. as non-responsible and consider and award Bid Number 52-23, Northeast Dyer/Railroad 30-inch Sanitary Sewer Interceptor and 16-inch Water Main Improvements Phase III, to the lowest, responsive, and responsible bidder, S.J. Louis Construction, Inc., in the amount of \$4,958,601 and authorize the use of commercial paper. **(ATTACHMENT)**  
*Irazema Rojas, Chief Technical Officer- Technical Services (915) 594-5591*
23. Consider and approve a Guaranteed Maximum Price Amendment to the Construction Management at Risk (CMAR) Construction Contract with Smithco Construction, Inc. for the Backup Power Generators and Diesel Fuel Storage and Dispensing Systems project and accept the Guaranteed Maximum Price Number 2 in the amount of \$13,877,238.47 and authorize the use of commercial paper. **(ATTACHMENT)**  
*Irazema Rojas, Chief Technical Officer- Technical Services (915) 594-5591*

### REGULAR AGENDA (continued)

24. Presentation and discussion of EPWater's FY23-24 Capital Improvement Projects. **(ATTACHMENT)**  
*Irazema Rojas, Chief Technical Officer- Technical Services (915) 594-5591*
25. Presentation and discussion of EPWater's Second Quarter Financial and Performance Measures Report fiscal year 2023-24 for the period ending August 31, 2023. **(ATTACHMENT)**  
*Arturo Duran, CFO- Finance (915) 594-5549*
26. Presentation and discussion of EPWater's Second Quarter Investment Report FY 2023-24 for the period ending August 31, 2023. **(ATTACHMENT)**  
*Arturo Duran, CFO- Finance (915) 594-5549*
27. Consider and approve the proposed meetings schedule for the Stormwater, Water, Wastewater, and Reclaimed Water Annual Budget for Fiscal Year 2024-2025, and Rules and Regulation changes.  
*Arturo Duran, CFO- Finance (915) 594-5549*
28. Consider and approve the proposed timeline for the selection of a new PSB member in the area of communications, public administration or education.  
*Edith Lara, Executive Secretary- Administration (915) 263-4401*

### EXECUTIVE SESSION

The Public Service Board will retire into Executive Session pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Sections 551.071 through 551.089. (The items listed below are matters of the sort to be discussed in Executive Session; however, the Public Service Board may move any item of this agenda to Executive Session, consistent with the terms of the Open Meetings Act.)

Section 551.071 Consultation with Attorney  
Section 551.072 Deliberation Regarding Real Property  
Section 551.073 Deliberation Regarding Prospective Gift  
Section 551.074 Personnel Matters  
Section 551.076 Deliberations Regarding Security Devices or Security Audits  
Section 551.087 Deliberation Regarding Economic Development Negotiations  
Section 551.089 Deliberation Regarding Security Devices or Security Audits

- a. Update on Double H Contracting Inc. and Hector Hinojos, Sr. vs. El Paso Public Service Board (El Paso Water Utilities) As Agent for the City of El Paso; The City of El Paso and ZTEX Construction Inc.; and Tao Industries, Inc. D/B/A/ Hawk Construction, Cause No. 2023DCV1654. (551.071).

Any action as a result of these discussions will be taken at the re-opening of this meeting or at a subsequent meeting.

Adjournment.

### NOTICE TO THE PUBLIC:

Meetings of the City of El Paso Public Service Board are accessible to individuals with disabilities. Accessible visitor parking spaces as well as the accessible entrance and ramp are located at the main entrance of the El Paso City Employees' Pension Office. Individuals with disabilities in need of auxiliary aids and services, including interpreters for deaf or hearing impaired, must request such aids or services forty-eight (48) hours prior to the meeting. For assistance, contact the Board Administrator at (915) 594-5501.

**ALL PUBLIC SERVICE BOARD AGENDAS ARE PLACED ON THE INTERNET AT  
[WWW.EPWater.ORG](http://WWW.EPWater.ORG)**